

Risk Assessment Form – School Swimming

Reference:

RA 6.3



Centre: **All**

Site Manager:

Implementation Date:
10th **May 2024**

Peron/s Carrying out RA: James Shaftoe

People at Risk: **Customers, Employees, Contractors**

Review Date:
10th **May 2025**

Additional Information: **Health & Safety Policy, Health & Safety Executive Guidance, Manufacturers/Suppliers Operational Guidance, Operational Procedure, Equipment Inspection Sheet, Defect Reporting Procedure, Staff Training Sheet**

Ref No.	List Hazards	Risks	Initial Rating (L,M,H)	Current Control Measures	Action Required to Reduce Risks	By Who & By When	Final Rating (L,M,H)
6.3.1	Pool Design - shape and blind spots which may affect complete visibility of pool area by Lifeguards	Lifeguard view restricted resulting in: <ul style="list-style-type: none"> Drowning 	H	<ul style="list-style-type: none"> Lifeguarding positions for programmed activity shown in Swimming Pools (PSOP) All lifeguards NPLQ qualified All Lifeguards undergo ongoing training & competency assessment, and are aware of potential hazards associated with pool activities All teachers EAP & NOP trained All teachers are ASA qualified and undergo competency assessment 			L
6.3.2	Shape and blind spots which may affect complete visibility of	Teacher and lifeguard view restricted resulting in:	H	<ul style="list-style-type: none"> If more than two pupils are being taught the teacher teaches from the poolside as 			L

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	teaching area by teacher	<ul style="list-style-type: none"> Drowning 		<ul style="list-style-type: none"> advised in ASA Guidelines If an Assistant teacher is used a Level 2 teacher (lead teacher) is required to teach from poolside to oversee class. 			
6.3.3	Collision with pool structure	Injuries including: <ul style="list-style-type: none"> Bruising Fractures Drowning 	H	<ul style="list-style-type: none"> All potential hazards are roped off to prevent collision Lifeguards NPLQ qualified and competent 			L
6.3.4	Glare/reflection from glazed areas	Reduced visibility resulting in: <ul style="list-style-type: none"> Drowning 	H	<ul style="list-style-type: none"> Lifeguard position is adjusted to reduce glare/reflection Teaching position is adjusted to reduce glare/reflection Anti glare window/film fitted to reduce reflection 			L
6.3.5	Poor Lighting	Impaired vision resulting in lifeguard not seeing swimmers in distress	H	<ul style="list-style-type: none"> Walk the Floor Check sheet Corrective Action Log in place Lighting positioned to reduce reflection 			L
6.3.6	Excessive Noise	Impaired communication resulting in lifeguard not hearing swimmer in distress or 2, two way radio	M	<ul style="list-style-type: none"> Lifeguards have whistles in the event of emergency Lifeguards use radios or pool alarm to summon assistance Lead teachers to teach from the pool side so they can be seen and heard by all pupils Pupil to teacher ratio adhered to - refer to ISRM Safe Supervision for 			L

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				Teaching & Coaching Swimming			
6.3.7	Lack of information regarding depth of water	Bather experiencing difficulty in the water, or jumping/diving into unknown depth	M	<ul style="list-style-type: none"> Depth signage in place Deep areas roped off to prevent weak swimmers going out of their depth All pupils are assessed for correct ability class 			L
6.3.8	Sudden changes in depth	Bather experiencing difficulty in the water	H	<ul style="list-style-type: none"> All adults and children made aware of the sudden changes Areas roped off to prevent swimmers entering area All Lifeguards undergo ongoing training & competency assessment, and are aware of potential hazards associated with pool activities 			L
6.3.9	Inadequate pool supervision	No response to bather getting into difficulty	M	<ul style="list-style-type: none"> Lifeguards NPLQ qualified Lifeguards undergo ongoing training & competency assessment, and are aware of potential hazards associated with pool activities If more than two pupils are in the class then the teacher will teach from the poolside Teachers are ASA qualified and undergo competency assessment 			L
6.3.10	Inadequate management of shared use	Poorly organised sessions, confusion for bathers, staff and lifeguards	M	<ul style="list-style-type: none"> Designated areas identified by ropes and signage Lifeguards NPLQ qualified Pool programmed to ensure 			L

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				mixed sessions are kept to a minimum			
6.3.11	Unauthorised Access	Bathers entering unsupervised pool area <ul style="list-style-type: none"> Drowning 	H	<ul style="list-style-type: none"> Lifeguards vigilant on entry to the pool hall System in place to prevent unauthorised access when the pool(s) are not in use Swimming Pools NOP (PSOP) in place and adhered to Entry through reception 			L
6.3.12	Damaged equipment	Injuries including: <ul style="list-style-type: none"> Bruising Fractures Drowning 	M	<ul style="list-style-type: none"> All equipment checked before use by teachers Any faulty equipment isolated in quarantine store Corrective Action Log in place 			L
6.3.13	Bathers slip on pool floor	Slip, trip or fall injuries including: <ul style="list-style-type: none"> Bruising Fractures/dislocations Cuts/lacerations Spinal injuries 	H	<ul style="list-style-type: none"> Cleaning schedules for poolside in place Equipment cleared away when not in use Equipment placed in designated store cupboards 			L
6.3.14	Distraction of coach (by parents etc.)	Children unsupervised and getting into difficulty resulting in drowning	M	<ul style="list-style-type: none"> Spectators are not allowed on poolside Designated spectator area and pupils supervised by school teacher 			L
6.3.15	Change from programmed to unprogrammed activity	May result in incorrect levels of supervision	M	<ul style="list-style-type: none"> Pre planning of activity takes place Guidelines are set out for fun sessions within Swimming Pools (PSOP) 			L

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				<ul style="list-style-type: none"> All Lifeguards undergo ongoing training & competency assessment, and are aware of potential hazards associated with pool activities 			
6.3.16	Emergency Situation	Pool Incident Power Failure/Fire/Bomb Threat Flood Storm/Structural Damage Emission of Toxic Gases Personal Threat	M	<ul style="list-style-type: none"> Emergency Evacuation Plan (EAP) in place and all team members trained 			L
6.3.17	Inadequate staffing	Possible insufficient supervision and teaching ratios	M	<ul style="list-style-type: none"> Class ratios adhered to as set out in ISRM Safe Supervision for Teaching & Coaching Swimming All lead teachers will be ASA Level Two qualified Lifeguards NPLQ qualified and undergo ongoing training & competency assessment If more than two pupils in the lesson the lead teacher teaches from poolside All Teachers are ASA qualified and undergo competency assessment 			L
6.3.18	Inappropriate clothing worn by teacher	Difficulty in identifying swimming teacher	L	<ul style="list-style-type: none"> School teachers wear distinctive and suitable clothing so as to be easily identified Team members wear Active Northumberland uniform 			L

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6.3.19	Wearing of jewellery	Injuries including: <ul style="list-style-type: none"> Bruising Cuts/lacerations 	M	<ul style="list-style-type: none"> Pupils requested to remove earrings. No Tape covering their studs will not be permitted No other jewellery to be worn Swimming Instructors. No jewellery apart from wedding rings and stud earrings should be worn 	School Staff to reinforce through parent communication and checks before swimming		L
6.3.20	Poor time keeping by Instructor	Pupils left unsupervised at the start of the lesson	M	<ul style="list-style-type: none"> All instructors are prompt and arrive on poolside with enough time to prepare for the lesson Children under supervision of School until handed over to swimming instructor 			L
6.3.21	Inadequate ability/lack of qualification of Instructor	Safe delivery of lesson compromised	M	<ul style="list-style-type: none"> Teachers hold the Swim England Level 1/2 Teacher qualification All teachers undergo CPD training 			L
6.3.22	Inaccurate assessment of swimmer's ability	Poor progression or incorrect development of pupil	M	<ul style="list-style-type: none"> Continuous monitoring by teacher to ensure pupils are in the correct group Assessments conducted at intervals to move pupils in to correct class level 			L
6.3.23	Overcrowded class	Problems controlling class Physical injuries	M	<ul style="list-style-type: none"> Pupil/Teacher ratios adhered to as set out in the ISRM Safe Supervision for Teachers & Coaches of 			L

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				Swimming			
6.3.24	Inadequate information on medical/health conditions	Exacerbate existing condition	M	<ul style="list-style-type: none"> School responsible for providing relevant medical information First Aid at Work qualified Team member on duty at all times during opening hours 			L
6.3.25	Safeguarding Children & Vulnerable Adults	Use of photographic & video equipment inc. Mobile phones	H	<ul style="list-style-type: none"> School teachers are CRB checked by their employer All Active Northumberland Teachers have CRB Disclosure prior to commencement of employment All Team Members receive Safeguarding Children & Vulnerable Adults training 			L
6.3.26	Inadequate language understanding	Swimmer not understanding what teacher is asking them to do resulting in child getting into difficulty	M	<ul style="list-style-type: none"> Children with a foreign language are communicated to via visual signals or interpreter if required School aware of language difficulty 			L
6.3.27	Inadequate supervision for those with a disability	Swimmer getting into difficulty	H	<ul style="list-style-type: none"> Assistant supplied if required All teachers attend CPD training covering pupils with disabilities and learning difficulties 			L
6.3.28	Jumping or diving into inadequate depth water	Swimmer making contact with pool floor resulting in injuries including: <ul style="list-style-type: none"> Bruising 	H	<ul style="list-style-type: none"> Recommended minimum depths for jumping and diving are set out in ASA guidelines and HSG 179 			L

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		<ul style="list-style-type: none"> • Fractures • Neck/back • Drowning 		<p>Managing Health & Safety in Swimming Pools.</p> <ul style="list-style-type: none"> • No diving into depths of less than 1.5 metres. 			
6.3.29	Unacceptable pupil behaviour	Disruption of class with possible incidents to swimmers	H	<ul style="list-style-type: none"> • Pupil discipline is the responsibility of the School 			L
6.3.30	incorrect use of, or defective, flotation aids	Injury or incident occurring which could result in drowning	H	<ul style="list-style-type: none"> • All flotation aids correct size for user • All flotation aids checked before every use by teacher. • All faulty equipment replaced as necessary • Corrective Action Log in place 			L
6.3.31	Use of training fins, hand paddles	<p>Other swimmers coming into contact with training aids resulting in:</p> <ul style="list-style-type: none"> • Bruising • Fractures • Drowning 	H	<ul style="list-style-type: none"> • Lane to be identified in pool during School swimming schedule. • Lane directional swim boards in place • Numbers per lane restricted as per NOP and lane width. • Numbers and direction of swimmers to be monitored. • Short training fins and small hand paddles only to be used. • All fins and training paddles are correct size for user • All fins and training paddles checked before every use by teacher 			L

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Risk Assessment Review – School Swimming		
<u>Reason for review:</u> Annual review, Accident/incident, Premises change, Task change Recommendation, Other ** delete as appropriate	<u>Approved by:</u> Name: MARK SEYMOUR Signature:	Review Date: 10 th May 2024 Next Review Date: 10 th May 2025
<u>Changes From Last Review</u> No change.		